

# EMPLOYMENT APPLICATION

An Equal Opportunity Employer

NAME: Last First Middle Initial Social Security No.

ADDRESS: Number Street (include apartment or box #) Home Telephone

City State Zip Alt. Telephone

Please circle your answer to the following:

Yes or No Are you at least 18 years of age?

Yes or No Do you have the legal right to work in the United States? If hired you will be required to provide proof of your legal right to work in the U.S.A. Alien registration I.D. No. \_\_\_\_\_.

Yes or No Do you have any criminal convictions? If so please state offense, date and location:

\_\_\_\_\_  
List all criminal convictions including vehicle code violations, misdemeanors, and felonies since age 18.  
(Note: A previous offense will not automatically disqualify you from employment)

Yes or No Do you have a valid/current drivers license? Class: \_\_\_\_\_ D.L. #: \_\_\_\_\_ State: \_\_\_\_\_

Yes or No Do you have any friends or relatives employed by this company? If so, who? \_\_\_\_\_

Yes or No Have you previously applied, interviewed, or worked at El Camino Rental? If so, when? \_\_\_\_\_

Position (s) you are applying for: \_\_\_\_\_

Date you can start: \_\_\_\_\_ Salary requirements: \_\_\_\_\_ Days and hours you can work: \_\_\_\_\_

EDUCATION: Circle highest level completed: 1 2 3 4 5 6 7 8 9 10 11 12 G.E.D. COLLEGE: 1 2 3 4 5 6 7 8

SCHOOL (include high school, college, and other, i.e., military training, listing most recent first)	DIPLOMA OR DEGREE	MAJOR	GPA/ CLASS STANDING
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other pertinent certifications, qualifications, and licenses: \_\_\_\_\_  
(please be specific) \_\_\_\_\_

**DO NO WRITE IN THIS SPACE (for office use only)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXPERIENCE: List most recent employment first. Include period(s) of U.S. Military.

From: \_\_\_\_ / \_\_\_\_ Mo./Yr. Company: \_\_\_\_\_ Responsibilities: \_\_\_\_\_  
To: \_\_\_\_ / \_\_\_\_ Mo./Yr. Address: \_\_\_\_\_  
Start pay: \_\_\_\_\_ City & State: \_\_\_\_\_  
End pay: \_\_\_\_\_ Type of business: \_\_\_\_\_  
Title(s): \_\_\_\_\_ Supervisor(s): \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ May we contact this employer? Yes or No

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From: \_\_\_\_ / \_\_\_\_ Mo./Yr. Company: \_\_\_\_\_ Responsibilities: \_\_\_\_\_  
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THANK YOU FOR COMPLETING THIS APPLICATION FORM AND FOR YOUR INTEREST IN EMPLOYMENT WITH EL CAMINO RENTAL. WE WOULD LIKE TO ASSURE YOU THAT YOUR OPPORTUNITY FOR EMPLOYMENT WILL BE BASED ONLY ON YOUR QUALIFICATIONS AND NO OTHER CONSIDERATION. PLEASE FEEL FREE TO ATTACH TO THIS APPLICATION ANY ADDITIONAL INFORMATION WHICH YOU FEEL WILL BE HELPFUL IN EVALUATING YOUR QUALIFICATIONS. YOUR APPLICATION WILL BE MAINTAINED IN OUR ACTIVE FILE FOR SIXTY DAYS.

**PLEASE READ CAREFULLY  
APPLICANT'S CERTIFICATION AND AGREEMENT**

I CERTIFY THAT ALL STATEMENTS SET FORTH IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE. I HEREBY AUTHORIZE EL CAMINO RENTAL TO INVESTIGATE AND VERIFY ALL STATEMENTS HEREIN CONTAINED. I UNDERSTAND THAT ANY MISREPRESENTATION, FALSIFICATION, OR OMISSION SHALL BE SUFFICIENT REASON FOR DISMISSAL OR A REFUSAL OF EMPLOYMENT. EMPLOYERS LISTED IN THIS APPLICATION ARE AUTHORIZED TO GIVE ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT. I FURTHER UNDERSTAND THAT MY CONTINUED EMPLOYMENT MAY BE CONTINGENT UPON THE SIGNING OF THE COMPANY'S CONFIDENTIALITY AGREEMENT AND OTHER AGREEMENTS, AND THAT AS A CONDITION OF EMPLOYMENT AFTER AN OFFER OF EMPLOYMENT HAS BEEN MADE, I WILL BE REQUIRED TO TAKE A PRESCRIBED PHYSICAL EXAMINATION, INCLUDING A DRUG SCREEN AND A BACKGROUND CHECK WILL BE COMPLETED. I UNDERSTAND AND ACCEPT THAT EMPLOYMENT IS AT WILL AND THEREFORE MAY BE TERMINATED AT ANY TIME WITHOUT NOTICE OR CAUSE BY MYSELF OR THE COMPANY.

DATE: \_\_\_\_\_ SIGNATURE OF APPLICANT: \_\_\_\_\_